

TECH SAGE TECH TALK

"Insider Tips To Make Your Business Run Faster, Easier, And More Profitably"

Urgent Message For Anyone Not On Our TechSage Shield Disaster Recovery System

If you are not on our #1 preferred backup solution, please take 2 minutes to read this article as it contains a very important message regarding your company's backup and your ability to be up and running fast in the event of a data-erasing natural disaster, server failure, virus attack or other "digital crisis." And since September is National Disaster Preparedness Month, I felt this was an appropriate time to remind you about this.

Several years ago, we discovered a tremendous backup and disaster recovery system. When we first found this solution, I was skeptical that it could deliver protection and security for an incredibly low price. But after doing a ton of research and testing, we found that this is by far an absolute necessity for all companies concerned at all about securing their computer data.

While many backup systems are "good," there are a lot of problems with many older, inferior systems. Problems such as:

- Not backing up ALL of your critical data off-site.
- If a problem were to disable your server(s), it could cost thousands to restore and would take a few days (minimum) to get you back up and running.
- It may not do open files or continuous backups; that means you could lose an entire day's worth of work if something goes wrong.
- You have to do something manually in the process, leaving room for human error.

That's why I want to make the switchover a no-brainer for you.

When you replace your old backup system with this one by October 15, 2014, we will:

1. Waive the setup fee (normally \$400 - \$1,000, depending on how many servers you have).
2. Give you up to 10% off the ongoing backup storage fees. And considering this off-site backup is already much cheaper than most, you're going to save a ton of money.

This is not about us making money - it's about YOU having the right backup in place to make sure you never have to deal with the costs and devastation of being "out of business" and without your data.



"As a business owner, you don't have time to waste on technical and operational issues. That's where we *shine*! Call us and put an end to your IT problems finally and forever!"
John Hill, President, TechSage Solutions

September 2014

San Antonio, Texas

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Get More Information about our Services At: www.techsagesolutions.com

Are You Using Videos To Onboard New Employees?

Most small businesses give new team members an Employee Handbook that outlines (in approximately 43 mind-numbing pages) everything anyone needs to know about the company. We expect our new hires to read this brick and be ready to pick an insurance plan, a 401K choice, know the company dress code, code of conduct and even what they can and cannot do online. We often include a boring video for safety or sensitivity training.

Many companies are now fast-tracking onboarding into a series of short videos that go through everything they need to know. It's revolutionizing the new-hire onboarding process, and here's why it's such a great idea:

1. **Your employees are already watching videos:** Many spend 95% of their time at work in front of a computer, and even outside work, they're still staring at their smartphone or watching YouTube videos. People are used to getting information in this format, so why not use it?
2. **It works for employees of all trades:** Even if your employees aren't at a computer all day, videos are still a viable solution. You can e-mail the video to them so they can watch it on their smartphones or at home. Companies like GuideSpark, who create training videos for employees, let you know that the videos were opened. You can't guarantee that your 43-page booklet has ever been cracked, much less read.
3. **It makes participation easier:** Training videos should be short...3-5 minutes at the most. You probably have more than 5 minutes of content, so break it up into chunks. It's a lot easier for someone to read 2 pages and watch a 5-minute video than to read 43 pages, attend a class and watch a 30-minute 1970s training video.
4. **It makes delivery of information easier:** Companies that are changing their insurance coverage, adding a rule or changing their dress codes may want to think about sending out a video e-mail with the explanations. Recent studies suggest two-thirds of employees would prefer to watch a video rather than go to a live meeting explaining the change.
5. **It cuts your orientation time:** By cutting the time of your orientation with short videos that they can watch on their phone or laptop, you could save yourself some money and have the new employees you just hired out and doing their jobs much faster.

If you are still relying on tape drives, external hard drives or USB devices to back up your data, then it's critical for you to get and read this informative business advisory guide.



You will learn:

- 1) The only way to know for SURE your data can be recovered if lost, corrupted or deleted — yet fewer than 10% of businesses have this in place.
- 2) 7 critical characteristics you should absolutely demand from any off-site backup service.
- 3) Where many backups fail and give you a false sense of security.
- 4) The #1 cause of data loss that businesses don't even think about until their data is erased.

Claim Your FREE Copy Today by either calling 210-5285214 or email me ehill@techsagesolutions.com

Shiny New Gadget Of The Month:



Jawbone UP

UP is a system, wristband + mobile app that tracks how you sleep, move and eat so you can know yourself better, make smarter choices and feel your best. Jawbone UP (and UP24, for those who like Bluetooth capabilities and real-time syncing with the app) helps you understand how you sleep, move and eat so you can make smarter choices; this little wristband keeps you in touch with your body and on top of your health.

The new app displays movement and sleep, details and delivers insights, celebrates milestones and challenges you to make each day better. You can even team up with your friends in the UP app and share your accomplishments!

Because you can achieve anything when you take it one day at a time, the UP Insight Engine suggests daily goals based on your unique patterns. Go further, stay hydrated and sleep better for a sense of accomplishment each and every day. Get your Jawbone UP at www.jawbone.com/up for \$129.99.

Dress For Success

Among the first things people notice about you is the way you dress and the way you groom yourself. Many highly creative people effect a casual indifference toward their personal appearance, but in reality, they are making a purposeful statement. They are saying, in effect, "I'm so good at what I do that I don't have to dress for success."

Henry David Thoreau was such a person. "Beware of all enterprises that require new clothes," he wrote.

If you plan to spend your life in the seclusion of a place like Walden Pond, follow Thoreau's advice. If you want to make it on Wall Street or Main Street, pay careful attention to the clothes you wear and the visual impact you have on others.

When dressing for the business world, follow the standard advice: Dress for inclusion. Look at what the people one or two steps up the corporate ladder from you are wearing and be guided by their tastes.

That's about the closest thing to universal advice that can be given in the realm of dress. Fads and fashions come and go, and what's in today may be passé tomorrow. And the fabric of American culture is quite varied. String ties and cowboy boots for men may be perfectly acceptable business attire in Fort Worth, but they would mark you as eccentric in Boston. Three-piece pinstripes may be the uniform of the day on Wall Street, but may be considered a bit stuffy on Hollywood Boulevard. And if that's true of America, it's even more true of other parts of the world. Wherever you are — in London or Sydney, in Singapore or Luxembourg — follow the fashion lead of the successful people in your business.

The perennial choice for the businessman in the industrialized nations is the gray or blue suit, with lighter shades in warm weather, darker ones in cool weather. Muted pinstripes seem never to go out of style. Brown suits are generally regarded as less authoritative than blue or gray ones.

Women have greater latitude for individuality in fashions, but the general rule still applies. In most businesses, it's best to avoid extremes. Seductive or coquettish outfits may draw admiring stares, but they won't enhance your reputation as a businesswoman.

Solid colors in women's clothing convey a message of seriousness and character. Plaids and prints are more whimsical. In the business office, successful women may be seen wearing suits, dresses, coordinates and skirts with blazers. Different colors flatter different women. Find your best colors and stick with them.

Shoes should always be shined and in good repair. Adlai Stevenson, the American statesman, may be remembered for the famous photograph showing the hole in the sole of his shoe. But he is also remembered as the loser of two presidential elections.

For men, beards are a matter of taste. Make up your mind whether you want one. Don't go around looking as if you've forgotten to shave for the past couple of days. It may work for a Hollywood actor or the leader of a stateless people, but not for a sales and marketing professional. If you choose to wear a beard, keep it neatly trimmed.

Both men and women should avoid extremes of hairstyle. Again, use the look cultivated by the most successful people in your field as a guide, and adapt it to your own physical features.



Dr. Nido Qubein is president of High Point University, an undergraduate and graduate institution with 4,300 students from 40 countries. He has authored two dozen books and audio programs distributed worldwide. As a business leader, he is chairman of the Great Harvest Bread Company, with 220 stores in 43 states. He serves on the boards of several national organizations, including BB&T (a Fortune 500 company with \$185 billion in assets), the La-Z-Boy Corporation (one of the largest and most recognized furniture brands worldwide) and Dots Stores (a chain of fashion boutiques with more than 400 locations across the country). As a professional speaker, Dr. Qubein has received many distinctions, including the Golden Gavel Medal, induction into the International Speaker Hall of Fame and as the founder of the NSA Foundation in Arizona.

**The nose of the bulldog has been slanted
backwards so that he can breathe without
letting go.**
Winston Churchill

Apps of the Month *Focused On Learning*



Mer- riam-Webster Dictionary

This app does not need an introduction. Get definitions, synonyms, and antonyms of any word by typing it into the search box, reading it out loud, or tapping words you encounter within the definitions themselves. I will find this app very useful.



Duo- lingo!

Learn a different language with this app. This app offers courses in English, French, Spanish, German, Portuguese, and Italian. Set your goal and start learning. I just tried a Spanish lesson.

How to Change Your Office 2013 Theme

If you would like to change the color scheme and/or Office theme, below is the instructions how to do so.

1. Click **File > Account**
2. Choose **Office background** from the drop down list. I have an example of mine below.

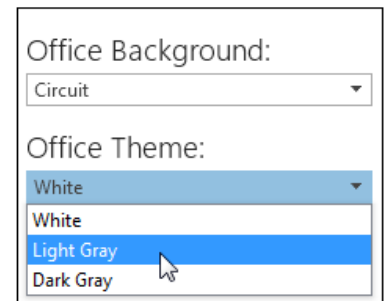


3. Next you can choose a color under “Office Theme”.

White provides a clean, new look by Applying a white color to the window title bar, the Navigation Pane, and the header for Outlook email messages.

Light Gray provides a medium contrast by applying a light gray color to the Navigation Pane, the window title bar, and header for Outlook messages. In some other Office programs, you’ll see a light gray tint for document and slide backgrounds, column headers, and Office app backgrounds.

Dark Gray provides a higher contrast by applying a darker gray color. It also changes the color of some areas, such as the status bar and the **File** tab on the ribbon, from the program’s color scheme to black.



What is “Clickbait”

A term used to describe a type of hyperlink on a web page that creates curiosity for a visitor to click on a picture or article to continue reading. I just read an article where curious web visitors were searching and clicking on the most recent exposed celebrity pictures. Once they did, they installed malware on their computer or smartphone. Yes, smartphones can acquire malware. Think about all the banking apps or any other financial information that you might be using on your smartphone.

These types of links may also appear on social media sites.

How To Stop Cyberbullying

When I went to school, the biggest threat on the playground was getting roughed up by the class bully who was twice as big and twice as hairy as every other kid on the block. (What WERE his parents feeding him?) But cyberbullying is something very different.

Cyberbullying is when a child, preteen or teen is tormented, threatened, harassed, humiliated, embarrassed or otherwise targeted by another child, preteen or teen using the Internet, interactive and digital technologies or mobile phones. It has to have a minor on both sides because once adults become involved, it is plain and simple cyber-harassment or cyber-stalking.

Turns out digital devices and the web make it much easier for a bully to harass someone; the anonymity and use of social-media sites often make them bolder than they would be in a face-to-face confrontation, and give them more opportunities to badger their target. As a parent, this is just another good reason why you should be monitoring your child's PC and cell phone, as well as their Facebook, Twitter, SnapChat and other social-media site usage. Most social-media sites have a way for you to report this type of abuse and get violators and hateful commentary taken down from their sites.

If your child becomes the target, you can try to get your school involved, but many schools have been shot down, even sued, for trying to interfere. If the abuse becomes physical, sexual or threatens physical or sexual harm, call the police. The schools aren't equipped to handle that level of abuse. The police are.

Who Else Wants to Win a \$25 Gift Card?

Which of these Americans historical events took place during the month of September?



- a) Star-Spangled Banner Composed
- b) U.S. Constitution Completed & Signed
- c) Bill of Rights Created
- d) All of the above

Email Me Now With Your Answer!

ehill@techsagesolutions.com

With Subject: September Trivia Answer

At the end of Sept. will draw from the correct answers for the TX Land & Cattle Gift Card

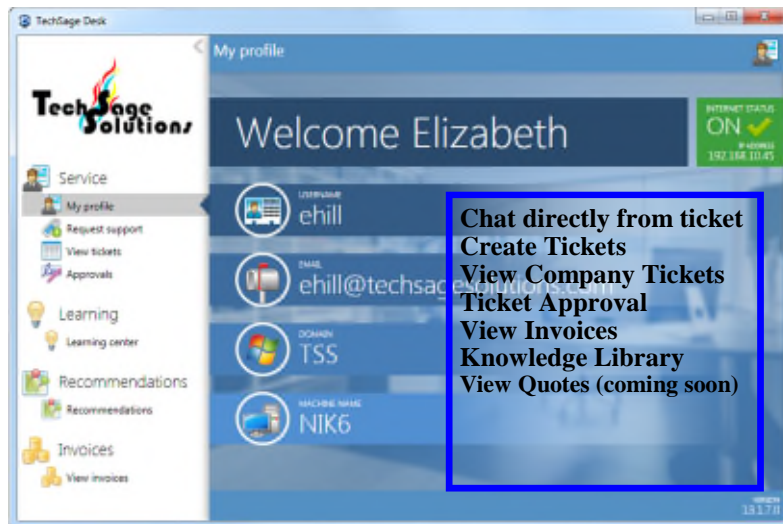
The Lighter Side: These Are Just Plain Punny



- Two anglers were having a discussion and opened quite a can of worms.
- Confucius say: Many men bite, but Fu Man Chu.
- If we don't conserve water, we could go from one ex-treme to another.
- Confucius say: Man who want pretty nurse must be patient.
- War doesn't determine who is right, it determines who is left.
- Confucius say: Man who keep feet firmly on the ground have trouble putting on pants.
- Men who leap off cliffs often jump to conclusions.
- Confucius say: Man who run in front of car get tired.
- The general started bowling before his aide had entered his name on the score sheet. He had launched a preemptive strike.
- Confucius say: He who sneezes without a handkerchief takes matters into his own hands.
- A library should have several floors because it is a multi-story building.



TechSage Desk Client Console



Offering for our managed desktop clients

How Are We Doing?

TechSage Solutions strives to provide you with outstanding service. I always want to know how we did in resolving your technical issue.

When a ticket is changed to “Closed” an email will be sent to the person requesting the service. In the body of the message, there is a paragraph “Please contact us to improve our service, please complete the following survey: [Service Ticket Completed Survey](#). Click on this link and it will take you to the survey. This feedback will help us improve service. It will take you approximately 3 minutes.

I appreciate your help.

Beth

Microsoft Partner
Silver Midmarket Solution Provider



*“Leverage Technology to
Propel Our Clients Toward Com-
petitive Success.”*

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- Co-Location Services
- Cloud Solutions
- VoIP (Voice Over IP Phone)
- Broadband & Wireless Solutions
- Anti-Virus Solutions
- Email Spam Filtering, Archiving, and Encryption
- Hardware & Software Sales
- Business Dropbox